

Important Information Regarding Your 1095-C Form

PLEASE READ CAREFULLY

Attention: Management

The end of the 2018 calendar year is rapidly approaching and the 1095-C process is being finalized.

Original 1095-C for 2018 will be mailed by January 31, 2019.

- Active, terminated, and inactive employees will be mailed regular first-class mail to the last known address on file.
- Employees with access to ESS may view and print their 1095-C's online after February 1, 2019.
- 1095-C forms will not be reissued until the week of February 18, 2019.

Corrections or Changes

- Have your employees verify their mailing address in Ulti before December 31, 2018.
- Send in address corrections for your employees no later than December 28, 2018. Reminder, if there is an apartment or lot number, it must be included in the address or it will not be delivered.

Where do you call with 1095-C questions?

- Call directly into the 1095-C line at Toll Free (855) 685-1622 or 316-681-8599 (Both numbers will be available January 2, 2019).

What is the 1095-C?

- You are receiving this Form 1095-C because your employer is an Applicable Large Employer subject to the employer shared responsibility provision in the Affordable Care Act. This Form 1095-C includes information about the health insurance coverage offered to you by your employer. Form 1095-C, Part II, includes information about the coverage, if any, your employer offered to you and your spouse and dependent(s). If you purchased health insurance coverage through the Health Insurance Marketplace and wish to claim the premium tax credit, this information will assist you in determining whether you are eligible. For more information about the premium tax credit, see Pub. 974, Premium Tax Credit (PTC). You may receive multiple Forms 1095-C if you had multiple employers during the year that were Applicable Large Employers (for example, you left employment with one Applicable Large Employer and began a new position of employment with another Applicable Large Employer). In that situation, each Form 1095-C would have information only about the health insurance coverage offered to you by the employer identified on the form. If your employer is not an Applicable Large Employer it is not required to furnish you a Form 1095-C providing information about the health coverage it offered.